



Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

Meeting Minutes

Minutes from Board of Education Business Meeting
March 25, 2025

DINNER SESSION - 5:30 PM Superintendent Conference Room

PRESENT: President Kristen Draper; Directors Conor Duffy, Kevin Havelda, Carolyn Reed, and Scott Schoenbauer; Superintendent Brian Kingsley; Lead Assistant Superintendent Dr. Traci Gile; Chief Officers Dr. Lauren Hooten and Dave Montoya; General Counsel Autumn Aspen

ABSENT: Vice President Jessica Zamora; Director Jim Brokish

LATE: Director Carolyn Reed arrived at 6:01 p.m.

Dinner session began at 5:34 p.m.

1.0 Executive Session

Director Havelda moved that the Board enter executive session for the following purposes:

- 1) to develop the strategy of the school district for negotiations relating to the 2025-2026 collective bargaining agreement or employment contracts, as authorized by C.R.S. 24-6- 402(4)(e)(III), and
- 2) to receive legal advice on specific legal questions relating to civil action no. 1:23-CV-02546-RMR-NRN, as authorized by C.R.S. 24-6-402(4)(b).

Individuals invited to join the Board in all or part of the executive session are Superintendent Brian Kingsley, Chief of Staff Dr. Lauren Hooten, Lead Assistant Superintendent Dr. Traci Gile, Chief Finance Officer Dave Montoya, Executive Director of Communications John Cope, and General Counsel Autumn Aspen.

Director Duffy seconded the motion.

The voting was as follows:

Those voting AYE: Directors Kristen Draper, Conor Duffy, Kevin Havelda, and Scott Schoenbauer

Those voting NO: None

Motion passed: 4-0

Executive Session #1 started at 5:36 p.m.

Executive Session #1 ended at 5:55 p.m.

Executive Session #2 started at 5:55 p.m.

Executive Session #2 ended at 6:21 p.m.

Dinner session ended at 6:21 p.m.

REGULAR BUSINESS MEETING (BOARDROOM) – 6:30 PM

PRESENT: President Kristen Draper; Directors Conor Duffy, Kevin Havelda, Carolyn Reed, and Scott Schoenbauer; Superintendent Brian Kingsley; Lead Assistant Superintendent Dr. Traci Gile; Assistant Superintendent Insoon Olson; Chief Officers Dr. Lauren Hooten, Bud Hunt, Dave Montoya, and Dr. Dwayne Schmitz; General Counsel Autumn Aspen

ABSENT: Vice President Jessica Zamora; Director Jim Brokish

LATE: None

1.0 CALL TO ORDER

President Draper called the regular business meeting to order at 6:31 p.m.

2.0 APPROVAL OF AGENDA

There were no changes to the agenda.

3.0 ACTION ITEMS

3.1 Resolution in Support of Transgender Day of Visibility

Director Havelda moved that the Board approve the resolution in support of Transgender Day of Visibility, March 31, 2025.

Director Duffy seconded the motion.

Board discussion included:

- Diversity, Equity, and Inclusion Coordinator Delhia Mahaney spoke in support of the resolution.
- Director Havelda expressed frustration students were not in attendance to speak to the resolution out of fear, spoke about the current mental health and well-being of the transgender community, and affirmed he is an ally.
- President Draper talked about upcoming opportunities to celebrate the transgender population.
- Superintendent Kingsley stated the mission of the district is to educate every child, every day and to see each student for who they are.

The voting was as follows:

Those voting AYE: Directors Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, and Scott Schoenbauer

Those voting NO: None
Motion passed: 5-0

4.0 SUPERINTENDENT REPORT

Superintendent Kingsley welcomed students, staff, and parents back from Spring Break, introduced a video highlighting the “Choose PSD Campaign”, and spoke about items on the meeting agenda.

5.0 COMMUNITY COMMENT

Anna Lebedda conveyed disappointment the district promised to roll out dyslexia curriculum years ago and did not, and asked the Board to ensure literacy for all students is a top priority.

Dani Lawrence expressed frustration with board policies that do not get reviewed annually and an outdated district mission statement.

6.0 BOARD TOPICS AND COMMITTEE REPORTS

- Last Board of Education Engagement Session for the school year will be held April 17, 2025 at both Rice Elementary and Bethke Elementary.

7.0 CONSENT AGENDA

- 7.1 Personnel Action**
- 7.2 Timnath Annexation and Rezoning**
- 7.3 Summer 2025 Programmatic Moves**

Director Duffy moved that the Board approve and adopt the recommended actions for the items on the Consent Agenda.

Director Reed seconded the motion.

The voting was as follows:

Those voting AYE: Directors Kristen Draper, Conor Duffy, Kevin Havelde, Carolyn Reed, and Scott Schoenbauer

Those voting NO: None

Motion passed: 5-0

8.0 ACTION ITEMS

8.1 Executive Limitation Policy 2.8

Director Reed moved that the Board determine that the Superintendent has reasonably interpreted Board of Education Policy EL 2.8 in his Internal Monitoring Report dated March 25, 2025 and that the evidence presented supports the Superintendent's conclusions stated in the Internal Monitoring Report.

Director Havelda seconded the motion.

Board discussion included:

- Director Havelda said Policy EL 2.8 covers the Superintendents communication with the Board of Education, and said the Board feels communication is very good.

The voting was as follows:

Those voting AYE: Directors Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, and Scott Schoenbauer

Those voting NO: None

Motion passed: 5-0

8.2 Approval of Commercial Lease for Employee Assistance Services (EAS)

Director Duffy moved that the Board approve the commercial lease and authorize the Board President to sign the commercial lease, attested by the Board Secretary.

Director Schoenbauer seconded the motion.

Board discussion included:

- Chief of Staff Lauren Hooten presented the information.
- Unit is handicap accessible.
- 85-month lease contract is subject to district's funding year to year.
- Client privacy is important and therefore it is not ideal to co-house within other PSD facilities.
- Employee Self-Insurance fund would pay for the rental.
- Per policy, leases require Board approval.

The voting was as follows:

Those voting AYE: Directors Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, and Scott Schoenbauer

Those voting NO: None

Motion passed: 5-0

9.0 INFORMATIONAL REPORTS/DISCUSSION ITEMS

9.1 Work Order & Asset Management System Update

Board discussion included:

- Chief Technology Officer Bud Hunt presented the update.
- Gratitude was expressed to all staff who worked collaboratively to make the system align.
- Appreciation was conveyed for creating a system that will allow faster turnaround.
- Software has been running on multiple platforms prior to implementation.
- New ticketing software will launch April 1, 2025.

10.0 EXECUTIVE SESSION

10.1 Superintendent's Performance Feedback

Director Havelda moved that the Board enter into executive session for the purpose of discussing personnel matters related to feedback on the Superintendent's job performance as authorized by C.R.S. 24-6-402(4)(f).

Individuals invited to join the Board in the executive session are Superintendent Brian Kingsley, General Counsel Autumn Aspen, and Board Secretary Jill Brunner.

Director Duffy seconded the motion.

The voting was as follows:

Those voting AYE: Directors Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, and Scott Schoenbauer

Those voting NO: None

Motion passed: 5-0

11.0 ADJOURNMENT

The meeting was adjourned at 7:28 p.m.

Respectfully submitted,

Jill Brunner
Secretary to the Board of Education