



Protocol for a Student with Suicidal Thoughts/Behaviors

If reported during the school day:

- Student comes to the attention of a staff member, either by the student self-reporting or a report from another student. ***Secondhand reports are equally as urgent as self-reports.***
 - Staff member reports concerns to a Mental Health SSP (Mental Health Specialist, School Counselor, School Psychologist, or School Social Worker) and/or Administrator.
 - Staff escorts the student to Student Services/Counseling Office.
 - ***Never leave a student who is suicidal alone.***
 - If the student is not with staff when the information is obtained, a Mental Health SSP, SRO, and/or Administrator will work to verify the student's location and safety.
 - A trained Mental Health SSP team will conduct a suicide risk screening and will collaborate with parent/guardian to offer resources and determine how to best keep the student safe.
 - Suicide risk screenings should occur in an SSP office or other nurturing space whenever possible.
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If Reported Outside of School Hours

- If possible, notify Administrator of the concern to determine who will contact parent/guardian.
- If parent/guardian cannot be reached, call the non-emergency police line or 9-1-1 to request a co-response team conduct a welfare check, or make a Safe2Tell report with your concerns.
 - Please include your name and report any information you have, including past suicide attempts or other concerns.

Safe2Tell - 1-877-542-7233 or [safe2tell.org](https://www.safe2tell.org)

Fort Collins PD Non-emergency – 970-221-6540

Larimer Co Sheriff Non-emergency – 970-416-1985

Timnath PD Non-Emergency – 970-224-3211