



IJ-R - INSTRUCTIONAL RESOURCES AND MATERIALS

The district's textbook budget will be used to purchase the following instructional resources and materials:

1. All textbooks that are newly adopted by the Board of Education.
2. All adopted textbooks that are needed by district schools to accommodate growth.
3. All consumable instructional materials determined through the adoption process to be a necessary component of a required course that is used with all students on a daily or regular basis. An example of this would be workbooks used in place of textbooks.
4. Teacher guides and teacher editions of adopted textbooks.
5. Replacement textbooks or materials for texts and materials that were damaged or lost.

School and departmental budgets may be used to purchase the following instructional resources and materials:

1. Textbooks that were adopted by the Board of Education in quantity above and beyond those needed for growth.
2. All supplemental texts, materials, and pamphlets that have been approved for use in the classroom but are not a part of a textbook adoption; e.g., paperback books used in the classroom, pamphlets used for a specific unit in a specific course of study and not for the entire course, and supplemental materials in a Board-adopted series such as test masters and supplemental workbooks used at the discretion of a classroom teacher.
3. Other supplemental materials that support the adopted curriculum and are not part of a Board-adopted series but are a personal choice of a classroom teacher.
4. Consumable items that become the personal property of the student; e.g., English portfolios, CAP portfolios, and lab manuals.
5. All supplementary materials (as defined in BOE Policy IJK) unless they are an integral part of a new curriculum adoption. If supplementary materials are deemed necessary to teach a newly adopted curriculum, district textbook funds

will be used during the curriculum's start-up phase and school and departmental budgets will be used thereafter to maintain the curriculum program.

6. All textbooks upgraded to a new edition at the choice of the school or instructional program and not mandated by the district.

In accordance with Board of Education Policy JQ, supplies and materials may be charged to students.

Approved: May 30, 1997

CROSS REF:

IJK, Supplementary Materials Selection and Adoption

JQ, Student Fees, Fines, and Charges