



**Poudre School District
Board of Education Policies**

Policy Type: **Board-Superintendent Relationship**

Policy No.: **BSR 4.1**

Policy Title: **Unity of Control**

Policy Date: Adopted September 11, 2006

Revised March 25, 2014

Revised April 13, 2021

Only directives made by a majority of a quorum of the Board are binding on the Superintendent. Documents approved by official Board action will not be amended by the Superintendent or District staff without further Board action unless the Board has authorized further amendment and is provided notice of such amendment.

1. All such directives must be appropriately recorded.
2. Decisions, directions or instructions from individual Board members, officers, committees or liaisons are not binding on the Superintendent or staff except in rare instances when the Board has specifically authorized such exercise of authority.
3. In the case of Board members, committees or liaisons requesting information or assistance without Board authorization, the Superintendent may refuse such requests that require, in the Superintendent's opinion, a material amount of staff time or funds or are disruptive. In such circumstances, the Superintendent must inform the Board member of the reason for refusal. A decision by a majority of a quorum of the Board may direct the request be fulfilled.
4. Nothing in this policy is intended to limit any Board member's right to request and access school records under Colorado Revised Statute 22-32-103 in a timely manner.