



Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

Meeting Minutes

Minutes from Board of Education Special Meeting
Broadmoor Hotel, Colorado Springs
December 9, 2023

SPECIAL MEETING (FARNY ROOM, BROADMOOR HOTEL) – 9:00 AM

PRESENT: President Kristen Draper; Vice President Jessica Zamora; Directors Jim Brokish, Conor Duffy, Kevin Havelda, Carolyn Reed, and Scott Schoenbauer; Superintendent Brian Kingsley

ABSENT: None

LATE: None

1.0 CALL TO ORDER

President Draper called the regular business meeting to order at 9:10 a.m.

2.0 DISCUSSION ITEMS

2.1 Board Norming

Board discussion included:

- Retreat provides an opportunity to progress as a cohesive team.
- Sharing thoughts and perspectives on difficult topics is important.
- “Team of Eight” concept is critical to success moving forward.
- Breakout teams discussed varying topics including commonality, influential people, overcoming life challenges, stress, and more.

Board recessed at 9:52 a.m.

Board reconvened at 9:57 a.m.

- Members discussed topics from a Brené Brown book and what it means to be brave, set boundaries and more.

Board recessed at 10.25 a.m.

Board reconvened at 10:31 a.m.

2.2 Board/Superintendent Communications

Board discussion included:

- Board members were encouraged to reach out to Executive Secretary Monica Eddy and Chief of Staff Lauren Hooten for support.
- Team of Eight philosophy was discussed; Board unison does not always mean having the same viewpoint.
- Friday Updates provide information about big items throughout the week.

- Individual contact from the Superintendent to members will occur if something urgent needs to be discussed.
- Board leadership is available to members if questions about protocol exist.
- Board members who individually speak to the media represent themselves and not the Board as a whole.
- Cabinet is an extension of the Superintendent; Board members are welcome to reach out to Cabinet members and are asked to inform the Superintendent afterward.
- Board meeting packets are typically published by Thursday afternoon, but exceptions occur.
- Questions about the meeting packet should be sent to Executive Secretary Monica Eddy by Monday preceding a meeting if possible.
- Potential for re-structuring Community Comment will be discussed at a future meeting.
- Staff interaction was discussed.
- School visit procedures were explained.

2.3 District Priorities/Professional Development

- Cabinet members are participating in Professional Development; Board members were invited to join.
- National Association of School Board Advocacy Institute will be held January 27, 2024, in Washington, D.C.; interested members should sign up soon.

3.0 ADJOURNMENT

The meeting adjourned at 12:16 p.m.

Respectfully submitted,

Jill Brunner
Secretary to the Board of Education