



## Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

# Meeting Minutes

Minutes from Board of Education Business Meeting  
June 12, 2018

### **DINNER SESSION - 5:30 PM**

PRESENT: President Christophe Febvre, Vice President Susan Gutowsky; Directors Kristen Draper, Nate Donovan, Cathy Kipp, Rob Petterson, and Carolyn Reed; Superintendent Sandra Smyser, Assistant Superintendents Jinger Haberer, Todd Lambert and Scott Nielsen; Executive Directors Danielle Clark, Pete Hall, Dustin Reintsma and Victoria Thompson; Legal and Policy Counsel Tom Crabb

ABSENT: None

LATE: Executive Director Montoya arrived at 6:15 p.m.

Dinner session began at 5:30 p.m.

### **1.0 AGENDA PLANNING**

There was no discussion on this item.

### **2.0 DISTRICT INFORMATION**

Mountain Vista Development Update:

PSD Planning, Design and Construction Manager Brendan Willits provided an update about the Mountain Vista site. A potential developer of an adjacent site may wish to “trade” PSD’s current land for another site in the same area. Due to traffic and road concerns the alternate site is more ideal, however the current proposed site may be worth more money. Further information will be gathered and presented to the Board in the fall.

Board discussion included:

- Standard size for elementary school sites is 15 acres.
- Traffic patterns for elementary and middle school should be considered.
- City of Fort Collins requires regional retention meaning green space, walking trails and open space between the railroad and the proposed site. Proposed site is 400 feet from railroad.
- Budget-friendly residential accommodations are being considered by developer.

Preston Middle School Incident Update:

Assistant Superintendent Scott Nielsen provided information regarding an incident at Preston Middle School, stating two students engaged in a physical altercation off school property after the last half-day of school. One student called 911 and police responded, placing Preston on a lock-in for the remaining students until the investigation was complete.

Board discussion included:

- Information was requested regarding discipline statistics and trends, and how this incident was reported.

### **3.0 EXECUTIVE SESSION**

Director Kipp move that the Board go into executive session as authorized under C.R.S. §§ 24-6-402(4)(b) & (f) to receive information and legal advice regarding a teacher personnel matter. Individuals invited to join the Board and Superintendent in executive session are Legal and Policy Counsel Crabb, Assistant Superintendent Nielsen, Executive Director Thompson and Assistant Board Secretary Brunner.

Director Petterson seconded the motion.

The voting was as follows:

Those voting AYE: Directors Donovan, Draper, Febvre, Gutowsky, Kipp, Petterson, and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

Executive session started at 5:52 p.m.

Executive session ended at 6:15 p.m.

### **4.0 COMMITTEE REPORTS**

There was no discussion on this item.

Questions were raised about the PSD insurance increase of 25%. Executive Director Montoya will gather information and report findings back to the Board.

President Febvre announced he now sits on the Board for the Fort Collins Urban Renewal Authority (URA).

Dinner session ended at 6:29 p.m.

### **REGULAR BUSINESS MEETING - (BOARDROOM) – 6:30 PM**

PRESENT: President Christophe Febvre, Vice President Susan Gutowsky; Directors Kristen Draper, Nate Donovan, Cathy Kipp, Rob Petterson, and Carolyn Reed; Superintendent Sandra Smyser, Assistant Superintendents Jinger Haberer, Todd Lambert and Scott Nielsen; Executive Directors Danielle Clark, Pete Hall, Dave Montoya, Dustin Reintsma and Victoria Thompson; Legal and Policy Counsel Tom Crabb

ABSENT: None

LATE: None

### **1.0 CALL TO ORDER**

President Febvre called the regular business meeting to order at 6:35 p.m.

## **2.0 PLEDGE OF ALLEGIANCE**

President Febvre led the Board of Education and audience members in the Pledge of Allegiance.

## **3.0 APPROVAL OF AGENDA**

There were no changes to the agenda.

## **4.0 RECOGNITIONS AND REPORTS**

Executive Director Danielle Clark introduced the recognitions for the evening.

### **4.1 Colorado Science Olympiad Champions**

#### **Middle School State Champions: Preston Middle School**

Preston Middle School Dean of Students Kyle Healy and Coach Elizabeth Lloyd congratulated team members on their accomplishment, stating they worked as a team through failure and success. Team members in attendance were Ethan Lin, Payton Mlakar, Rebecca Rehm, Rachel Lorenzen, Bradon Loyd and Himaghna Kuntumalla.

#### **High School State Champions: Fossil Ridge High School**

Fossil Ridge High School Principal Julie Chaplain introduced Coaches Melissa Vigil and Dan Dannahower who spoke about the success of their team and the opportunity to learn about success, failure and unforeseen circumstances.

Director Reed congratulated the participants and coaches and presented a certificate of recognition on behalf of the Board and PSD.

### **4.2 Athletic State Champions**

#### **Single Girls State Tennis Champion: Ky Ecton, Poudre High School**

PHS teacher Carey Christensen introduced Coach Laura Ecton and athlete Ky Ecton stating Ky won the No. 1 State Singles all four years of high school and the sportsmanship award for the state tournament. Ky will be attending CU in the fall.

#### **Swimming 100 Fly State Champion, 200 IM State Champion and Swimmer of the Year: Danny Kovac, Fossil Ridge High School**

Fossil Ridge High School Principal Julie Chaplain introduced Danny Kovac and spoke about his many accomplishments. Danny thanked Poudre School District and stated he will be swimming at Xavier University next year.

### **Swimming 100 Free State Champion: Matt Geraghty, Fossil Ridge High School**

Fossil Ridge High School Principal Julie Chaplain introduced Matt Geraghty and spoke about his many accomplishments. Matt thanked Poudre School District and stated he will be swimming at the University of Missouri next year.

Director Donovan congratulated the coaches and athletes and presented certificates of recognition to the state champions on behalf of the Board and PSD.

### **4.3 PSD Insight**

PSD Community Partnership Coordinator Beth Higgins introduced members of the 2018 PSD Insight graduating class, adding participants learned about policy and finance, governance, legislative advocacy and more to better understand District processes and challenges. Participants in attendance included Casey Adler, Annie Berndt, Rebekah Karasko, Christa Keivan, Derra Larsen, Stephen Pursley and Carmen Rule.

Director Draper congratulated the participants and presented certificates of recognition to the graduates on behalf of the Board and PSD.

### **4.4 Superintendent Report**

McGraw Elementary School Principal Amy Smith introduced a video showing student responses to the question "What does technology mean to you?"

Superintendent Smyser thanked Poudre School District personnel for making the 2017-18 school year a success, from employees currently wrapping up the school year to those already finished. Operations, PD&C, HR, Instructional teachers, Paras, Coaches, Bus drivers, Cafeteria workers, Management, Board of Education members and many more. Thank you for all you did this past school year.

Board discussion included:

- Thank you to Assistant Superintendent Jinger Haberer for the hard work, constant smile, assistance to the Board and work behind the scenes. Board members wished Jinger all the best moving forward and good luck on her journey as Superintendent for Ellensburg School District in Ellensburg, Washington and presented her with a plaque.

### **4.5 Board Report**

Director Petterson presented the Board report:

- Attended 13 graduations/ceremonies
- Attended several scholarship breakfasts
- Attended liaison meetings

- Launched the MAC bus

Board discussion included:

- Congratulations offered for all graduates.
- Thank you to all employees for a terrific year in support of our schools and our students.
- Initiative 93 signatures must be handed in by July 9 and all voters are encouraged to sign a petition.
- Sympathy was expressed to schools who lost staff members or students in the past months. Appreciation for crisis response teams going to schools to make all feel supported.

## **5.0 COMMUNITY COMMENT**

PSD school substitute teacher Frank Leibrock spoke about his concern for school security and student safety and encouraged Board members to consider holding individual public meetings in their sub-district.

PEA Treasurer Stacy Denham congratulated the District negotiations team and stated PEA is grateful for all of the hard work everyone put in, adding Poudre School District is fortunate to have a Board that supports teachers.

Eric Sutherland questioned whether members of the public will have an opportunity to comment on the budget and stated anyone who can understand Initiative 93 legally and financially should be able to recognize there are no issues in front of the supreme court. Mr. Sutherland stated that under Colorado law it is unlawful to tax against a bond authorization unless you have first contracted for debt.

## **6.0 CONSENT AGENDA**

- 6.1 Personnel Action**
- 6.2 2018-2019 Negotiations Memorandum of Understanding**
- 6.3 Employee Agreement**
- 6.4 Meeting Minutes from May 8, 2018 and May 22, 2018**
- 6.5 Student Rights and Code of Conduct Policies ADC and JICH**
- 6.6 Commercial Insurance Renewal for 2018-2019**
- 6.7 Agreement Governing Every Child Pediatrics' Provision of Health Services to Poudre School District Students**
- 6.8 2017-18 AEC Data Collection Verification of Actual Assessment Measures for Poudre Community Academy**
- 6.9 2017-18 AEC Data Collection Verification of Actual Assessment Measures for Centennial High School**
- 6.10 Head Start/Early Head Start Cost of Living Adjustment (COLA) Approval**
- 6.11 Addendum to Fullana Learning Center Facility Use Agreement**
- 6.12 Participation in the State Treasurer's Interest-free Loan Program and Colorado Statewide Investment Pool**
- 6.13 Interfund Borrowing Resolution (submitted annually)**
- 6.14 Investment and Wire Transfer Authorization (submitted annually)**

- 6.15 Check Issuance and Facsimile Signature Resolution**
- 6.16 Proposed Budget for FY2018-19**
- 6.17 2018-2019 Consolidated Application**
- 6.18 Colorado Department of Education EARSS Grant**
- 6.19 Modular Classroom – General Contracting/Infrastructure**
- 6.20 Child Nutrition Prime Vendor Selection**

Director Kipp requested Consent Agenda Item 6.1 be moved to Action Items.

Director Donovan requested Consent Agenda Item 6.3 to be moved to Action Items.

Director Donovan moved to adopt and approve the remaining items on the consent agenda.

Director Petterson seconded the motion.

The voting was as follows:

Those voting AYE: Directors Donovan, Draper, Febvre, Gutowsky, Kipp, Petterson, and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

## **7.0 ACTION ITEMS**

### **7.1 Monitoring/Policy Review: EL 2.1, Treatment of Students, Parents/Guardians & General Public**

Director Draper moved the Board determine that the Superintendent has reasonably interpreted Board of Education Policy EL 2.1 in her Internal Monitoring Report dated June 12, 2018 and that the evidence presented supports the Superintendent's conclusions stated in the Internal Monitoring Report.

Vice President Gutowsky seconded the motion.

Board discussion included:

- Parent Connections survey will be sent to all K-12 parents in the fall of 2018.
- Parents are encouraged to complete the survey to inform the Board of their perspective.

The voting was as follows:

Those voting AYE: Directors Donovan, Draper, Febvre, Gutowsky, Kipp, Petterson, and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

### **7.2 Monitoring/Policy Review: EL 2.2, Treatment of Staff**

Director Donovan moved the Board determine that the Superintendent has reasonably interpreted Board of Education Policy EL 2.2 in her Internal Monitoring Report dated June 12, 2018 and that the evidence presented supports the Superintendent's conclusions stated in the Internal Monitoring Report.

Director Draper seconded the motion.

Board discussion included:

- TLCC survey results indicate PSD is higher than the state average. Results are being reviewed at all levels.
- Survey will take place every other year.
- Human Resources tracks required employee training and notify employees yearly.
- No current process in place to track individual staff notification of policy change. Executive Directors are responsible for informing employees in their department.

The voting was as follows:

Those voting AYE: Directors Donovan, Draper, Febvre, Gutowsky, Kipp, Petterson, and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

### **7.3 Personnel Action**

Employee Scott Elias' documented start date of July 18, 2018 was amended to June 11, 2018.

Director Kipp moved to amend the 'Human Resources – Personnel Action' document to reflect the change in start date for Scott Elias.

Director Patterson seconded the motion.

The voting was as follows:

Those voting AYE: Directors Donovan, Draper, Febvre, Gutowsky, Kipp, Petterson, and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

Director Petterson moved to adopt the Human Resources – Personnel Action document as amended.

Director Draper seconded the motion.

The voting was as follows:

Those voting AYE: Directors Donovan, Draper, Febvre, Gutowsky, Kipp, Petterson, and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

#### **7.4 Employee Agreement**

Director Donovan moved to approve the employee agreement for 2018.

Director Reed seconded the motion.

Board discussion included:

- PSD negotiating team uses a collaborative process that works well.
- Director Donovan spoke with a former PSD student who stated he had been an at-risk youth and changed course due to the impact of an outstanding Social Studies teacher.

The voting was as follows:

Those voting AYE: Directors Donovan, Draper, Febvre, Gutowsky, Kipp, Petterson, and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

### **8.0 INFORMATIONAL REPORTS/DISCUSSION ITEMS**

#### **8.1 Legislative Agenda for 2018-2019**

Changes for the upcoming legislative session and 2018-19 school year are documented. Modifications based on meeting tonight will be made and brought to retreat on Thursday.

Senator Owen Hill attached a provision to HB18-1306 requiring school districts pay to transport students to other schools regardless of district. Adding this to our agenda for the upcoming retreat.

### **9.0 EXECUTIVE SESSION**

Director Donovan moved the Board go into executive session in the Superintendent's office/conference room as authorized under C.R.S. § 24-6-402(4)(f) to discuss personnel matters related to the Superintendent's job performance and compensation. Individuals invited to join the Board in executive session are Superintendent Sandra Smyser, Legal and Policy Counsel Tom Crabb, Executive Director Vicki Thompson and Assistant Board Secretary Jill Brunner.

Director Draper seconded the motion.

The voting was as follows:

Those voting AYE: Directors Donovan, Draper, Febvre, Gutowsky, Kipp, Petterson, and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0



Executive session began at 8:11 p.m.  
Executive session ended at 9:12 p.m.

**10.0 ADJOURNMENT**

Board meeting adjourned at 9:12 p.m.

Respectfully submitted,

Jill Brunner  
Assistant Secretary to the Board of Education