



Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

Meeting Minutes

Minutes from Board of Education Work Session
March 24, 2026

DINNER SESSION - 4:30 PM Superintendent Conference Room

PRESENT: President Jessica Zamora; Vice President Kevin Havelda; Directors Karla Baise, Scott Schoenbauer, Dr. Andrew Spain, and Dr. Coronda Ziegler; Superintendent Brian Kingsley; Assistant Superintendent Julie Chaplain; and General Counsel Autumn Aspen

ABSENT: Director Conor Duffy

LATE: None

Dinner session began at 4:31 p.m.

1.0 Executive Session

Vice President Havelda moved that the board enter into executive session as authorized by C.R.S. §24-6-402(4)(h) for the purpose of discussing matters regarding the appeal of the decision to expel Student B where public disclosure would adversely affect the persons involved; executive session pursuant to C.R.S. § 24-6-402(4)(g) for the purpose of considering documents related to Student B's expulsion appeal that are protected under the mandatory nondisclosure provision of the Colorado Open Records Act, C.R.S. § 24-72-204(3)(a)(I), specifically and only the video of the expulsion hearing recorded on February 27, 2026; and an executive session pursuant to C.R.S. §24-6-402(4)(b) for purposes of conferring with the attorney for the Board of Education to receive legal advice on the process and procedure related to the appeal of a decision to expel Student B.

Individuals invited to join the Board in all or part of the executive session are Superintendent Brian Kingsley, Assistant Superintendent Dr. Julie Chaplain, Principal Lucas Riojas, attorney Coulter Bump, General Counsel Autumn Aspen, Assistant Legal Counsel Bri Champ, Student B, and advocates or guardians for Student B.

Director Spain seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 6-0

Executive session part 1 began at 4:33 p.m.

Executive session part 1 ended at 5:03 p.m.

Individuals in attendance for Executive Session, part 1 (for the purpose of discussing matters regarding the appeal of the decision to expel Student B where public disclosure would adversely affect the persons involved) were:

Board of Education President Jessica Zamora, Vice President Kevin Havelda, Directors Karla Baise, Scott Schoenbauer, Dr. Andrew Spain, and Dr. Coronda Ziegler; Superintendent Brian Kingsley, Assistant Superintendent Dr. Julie Chaplain, Principal Lucas Riojas, attorney Coulter Bump, General Counsel Autumn Aspen, Assistant Legal Counsel Bri Champ, Student B, and advocates or guardians for Student B.

Executive session part 2 began at 5:04 p.m.
Executive session part 2 ended at 5:08 p.m.

Individuals in attendance for Executive session, part 2 (for the purpose of considering documents related to Student B's expulsion appeal that are protected under the mandatory nondisclosure provision of the Colorado Open Records Act) were:

Board of Education President Jessica Zamora, Vice President Kevin Havelda, Directors Karla Baise, Scott Schoenbauer, Dr. Andrew Spain, and Dr. Coronda Ziegler; attorney Coulter Bump

Executive session part 3 began at 5:08 p.m.
Executive session part 3 ended at 5:40 p.m.

Individuals in attendance for Executive session, part 3 (for purpose of conferring with the attorney for the Board of Education to receive legal advice on the process and procedure related to the appeal of a decision to expel Student B) were:

Board of Education President Jessica Zamora, Vice President Kevin Havelda, Directors Karla Baise, Scott Schoenbauer, Dr. Andrew Spain, and Dr. Coronda Ziegler; attorney Coulter Bump

Dinner session ended at 5:42 p.m.

WORK SESSION (BOARDROOM) – 5:30 PM

PRESENT: President Jessica Zamora; Vice President Kevin Havelda; Directors Karla Baise, Conor Duffy, Scott Schoenbauer, Dr. Andrew Spain, and Dr. Coronda Ziegler; Superintendent Brian Kingsley; Lead Assistant Superintendent Dr. Traci Gile; Assistant Superintendents Dr. Julie Chaplain and Dr. Insoon Olson; Chief Officers Dr. Lauren Hooten, Bud Hunt, and Dave Montoya; General Counsel Autumn Aspen

ABSENT: None
LATE: None

1.0 CALL TO ORDER

President Zamora called the regular business meeting to order at 5:49 p.m.

2.0 APPROVAL OF AGENDA

There were no changes to the agenda.

3.0 ACTION ITEMS

3.1 Resolution in Support of Transgender Day of Visibility

Director Duffy moved that the Board approve the resolution in support of Transgender Day of Visibility, March 31, 2026.

Director Spain seconded the motion.

- Superintendent Kingsley read a statement in support of the resolution.
- Transgender students are people and deserve respect.
- Important to expose students to diversity of all kinds.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

4.0 SUPERINTENDENT REPORT

Superintendent Kingsley said an increase in the number of Action Items for this meeting is in the interest of financial transparency, expressed gratitude to the Operations Department for current and future work planned for system upgrades, talked about the upcoming presentation and discussion regarding the status of the district budget, and introduced a *Video of the Week* about Bacon Elementary School's Maker's Market.

5.0 COMMUNITY COMMENT

Julie Cramer said her family moved to Fort Collins from Texas specifically for the welcoming environment for her transgender child and asked the board to continue to keep LGBTQ students safe.

M.L. Johnson said all departments need to evaluate expenditure and prioritize values and asked the Board to pay attention to memos from Flo Analytics that reference reduced enrollment.

Paige McGowan stated consolidation can be done responsibly and can create new opportunities.

Kristen Draper spoke in support of the Trans/LGBTQ community and thanked the district for making visibility a reality for staff and students.

Kasey Reyling expressed frustration that she advocated for the mill levy in 2024 to keep school consolidation at bay and is disappointed about the talk of school closures 16 months later.

Dani Lawrence asked if board members were concerned that no staff showed up to speak about the RIF at the last board meeting, said the district is not implementing existing IEPs, and stated violating rights has become an acceptable part of the district.

Kurt Kastein said he agrees that discrimination and violence should not be tolerated, conveyed disapproval the district celebrates transgender students, and offered an alternate resolution worded against gender transition for minors.

6.0 BOARD TOPICS AND COMMITTEE REPORTS

- Director Duffy provided an update on the Legislative Subcommittee.
- President Zamora shared information about upcoming local events in support of LGBTQ individuals and said she is proud of the district for honoring the transgender community.
- *PSD Celebrates* is Monday, May 4, 2026, at the Lincoln Center.
- Vice President Havelda provided a calendar of events update and said Community Engagement Session dates will be coming soon.
- Bamford Elementary and Rice Elementary engagement sessions on April 16, 2026.
- Director Ziegler said spring theater productions are plentiful at high schools and invited all to attend.

7.0 CONSENT AGENDA

7.1 Personnel Action

7.2 State of Colorado Early Literacy Assessment Grant

7.3 Timnath Stormwater Drainage Easement Agreement and Deed of Dedication for Public Road Right-of-Way

Director Ziegler moved that the Board approve and adopt the recommended actions for the items on the Consent Agenda.

Vice President Havelda seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

8.0 ACTION ITEMS

8.1 Executive Limitation Policy EL2.8

Director Duffy moved that the Board determine that the Superintendent has reasonably interpreted Board of Education Policy EL2.8 in his Internal Monitoring Report dated March 24, 2026, and that the evidence presented supports the Superintendent's conclusions stated in the Internal Monitoring Report.

Director Baise seconded the motion.

Board discussion included:

- Vice President Havelda offered a description of the policy, spoke about the large amount of intense information the Superintendent curates on a daily basis, and said the evidence supports this policy has been implemented well.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

8.2 McGraw Boiler Project

Vice President Havelda moved that the Board approve expenditures in excess of \$250,000 and authorize staff to execute a contract for \$267,970.95 with Reliant Mechanical Services to provide construction services.

Director Spain seconded the motion.

Board discussion included:

- Chief Finance Officer Dave Montoya provided the information.
- McKinstry Report and district internal report both identify need for replacement.
- *Redundant System* means two boilers share the workload and if one boiler malfunctions, the second boiler can handle the load for a limited time but should not carry the full load for an extended period of time.
- Boiler life span varies depending upon type.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

8.3 Approval for Purchase of Musical Instruments and Equipment (IFB26-630-001)

Director Spain moved that the Board approve expenditures in excess of \$250,000 and authorize staff to issue purchase orders to the vendors notated in the attachment to this item.

Director Baise seconded the motion.

Board discussion included:

- Assistant Superintendent Dr. Insoon Olson provided the information.
- Study implemented three years ago identified need and requests across the district and totaled more than two million dollars.
- Current expenditure request does not cover all costs but will help significantly.
- Fossil Ridge High School marching band won the 2025 Colorado State championship four years in a row.
- District has a robust music program at all levels, and programs can be a life-changing pursuit of passion.
- Purchase is long overdue.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

8.4 Recommendation for External Audit Service Engagement for FY2025-26

Director Duffy moved that the Board approve the PSD Audit Committee's recommendation to engage CliftonLarsonAllen LLP for \$98,875 to conduct the FY2025-26 annual external financial audit and Single Audit.

Director Spain seconded the motion.

Board discussion included:

- Chief Finance Officer Dave Montoya provided the information.
- District is required by law to conduct the audit.

- Important to rotate and change auditors to ensure a fresh set of eyes is looking at the district.
- Audit Committee collectively chose this auditor.
- Committee is a Board charge, and members are appointed by the Board of Education.
- Recommendation was made to ask the Audit Committee to consider another vendor in the future to ensure a clear evaluation.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Dr. Andrew Spain, and Jessica Zamora

Those voting NO: Directors Scott Schoenbauer and Dr. Coronda Ziegler

Motion passed: 5-2

8.5 Review and Take Action on Superintendent's Decision to Expel Student B

Vice President Havelda moved that the Board enter executive session as authorized by C.R.S. §24-6-402(4)(b) for purpose of conferring with the attorney for the Board of Education to receive legal advice on the process and procedure related to the appeal of a decision to expel Student B.

Director Spain seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

Individuals in attendance for Executive session were Board of Education President Jessica Zamora, Vice President Kevin Havelda, Directors Karla Baise, Scott Schoenbauer, Dr. Andrew Spain, and Dr. Coronda Ziegler; attorney Coulter Bump

Executive session began at 7:06 p.m.

Executive session ended at 8:52 p.m.

Director Duffy recused himself from the vote due to his absence during dinner session, 1.0 Executive Session.

Director Baise moved that the board vacate the Superintendent's March 5, 2026, decision that a student be expelled from the Poudre School District through May 27, 2026, and that following a re-entry meeting with the administration, the student be readmitted to the district in accordance with Board policies.

The Board Secretary is directed to serve the determination on appeal to the student and the student's advocate by hand delivery, certified mail, return receipt requested.

Director Spain seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: Director Kevin Havelda

Motion passed: 5-1

9.0 INFORMATIONAL REPORTS / DISCUSSION ITEMS

9.1 DFMLO Mill Projects Planned for Summer 2026 Update

Chief Finance Officer Dave Montoya provided the update.

Board discussion included:

- 'Safe entryway' refers to the physical space where people enter and exit the building.
- 'Building envelope' is anything that seals the building from the outside, such as windows, sealants, and other.
- Important to plan work at high schools well in advance to minimize incidence of multiple high schools offline at the same time.

9.2 Budget Update

Budget Director Brian Gustafson provided the update.

Board discussion included:

- Inclusion of 4a mill levy funds in combination with other mill levy funds was discussed.
- Local share versus State backfill was explained.
- Proposed State plan would take effect in fiscal year 2028.
- Joint Budget Committee (JBC) will make the final fiscal decisions at the State level.
- PSD Finance Department includes information they receive 'behind the scenes' in forecast scenarios.
- Current discrepancies in State forecast information are unusual.
- Reduction in Force (RIF) process must be decided by the April 14, 2026, meeting to allow time to meet deadlines included in teacher contracts.

- Human Resources (HR) department is making progress with placement of continuing contract teachers.
- School Finance run will include critical information for the PSD forecast.
- Director Duffy reminded listeners that the Legislative Subcommittee meetings are open to the public.

10.0 BOARD FORECASTING

There was no discussion on Board Forecasting.

11.0 EXECUTIVE SESSION

No motion was made to enter executive session.

12.0 ADJOURNMENT

The meeting was adjourned at 9:50 p.m.

Respectfully submitted,

Jill Brunner
Secretary to the Board of Education