



Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

Meeting Minutes

Minutes from Board of Education Work Session
January 27, 2026

DINNER SESSION - 5:00 PM Superintendent Conference Room

PRESENT: President Jessica Zamora; Vice President Kevin Havelda; Directors Karla Baise, Scott Schoenbauer, Dr. Andrew Spain, and Dr. Coronda Ziegler; Superintendent Brian Kingsley; Lead Assistant Superintendent Dr. Traci Gile; Assistant Superintendent Dr. Julie Chaplain; Chief Officers Dr. Lauren Hooten and Dave Montoya; General Counsel Autumn Aspen

ABSENT: Director Conor Duffy

LATE: None

Dinner session began at 5:05 p.m.

1.0 Career Pathway Tools Update

Assistant Superintendent Julie Chaplain introduced the Director of Career and Innovation Tanya Alcaraz and Career and Technical Education Coordinator Kelsey Burger, who provided the Graduate with Options Strategic Plan Update.

Board discussion included:

- PSD Career Tech Center was formerly named the Futures Lab.
- Students can access classes at another high school if not offered at their school.
- New graduation requirements apply to current 8th and 9th grade students.
- Gratitude was expressed to staff for the update.

Dinner session ended at 5:32 p.m.

WORK SESSION (BOARDROOM) – 5:30 PM

PRESENT: President Jessica Zamora; Vice President Kevin Havelda; Directors Karla Baise, Conor Duffy, Scott Schoenbauer, Dr. Andrew Spain, and Dr. Coronda Ziegler; Superintendent Brian Kingsley; Lead Assistant Superintendent Dr. Traci Gile; Assistant Superintendents Dr. Julie Chaplain and Dr. Insoon Olson; Chief Officers Dr. Lauren Hooten, Bud Hunt, and Dave Montoya, Dr. Dwayne Schmitz; General Counsel Autumn Aspen

ABSENT: None

LATE: Director Conor Duffy arrived at 5:43 p.m.

1.0 CALL TO ORDER

President Zamora called the regular business meeting to order at 5:40 p.m.

2.0 APPROVAL OF AGENDA

There were no changes to the agenda.

3.0 ACTION ITEMS

3.1 Resolution in Support of Career and Technical Education Month

Director Schoenbauer moved that the Board approve the resolution in support of Career and Technical Education Month.

Vice President Havelda seconded the motion.

Board discussion included:

- Career and Technical Education Coordinator Kelsey Burger spoke about the resolution and introduced Blevins Middle School Principal Joe Zappa and TMHS student Brynleigh Firks.
- Gratitude was expressed for the intentional focus to link student futures with community needs.

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

3.2 Resolution in Support of National School Counseling Week

Director Schoenbauer moved that the Board approve the resolution in support of National School Counseling Week, February 2-6, 2026.

Director Spain seconded the motion.

Board discussion included:

- K-12 Counselor Coordinator Beth Green and Boltz Middle School Counselor Andrea Christensen spoke on behalf of the resolution.
- Gratitude was expressed to Beth and Andrew for speaking on behalf of counselors and for honoring the individuality of children and giving them the confidence to be successful,

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler
Those voting NO: None
Motion passed: 7-0

4.0 SUPERINTENDENT REPORT

Superintendent Kingsley said January is Board of Education Appreciation Month and invited attendees to recognize the Board members for their hard work, asked listeners to consider how we invest in our core business of teaching and how we protect the quality of our schools, introduced a video titled *Academic Monitoring in Poudre School District*, and spoke about disrupting disproportionality across the district by collectively elevating consistency, coherence, and academic belonging.

5.0 COMMUNITY COMMENTS

Teacher Mark Bartlett cited examples of the instructional value of recess and asked the board to include recess in instructional minutes.

Tom Griggs spoke against the proposed federal school voucher program and said the program would do irreparable damage.

Wendy Bergman expressed frustration with a systemic lack of funding at the State level because of tax structures.

J.R. stated their family moved to Fort Collins and Poudre School District because of excellent educational results and the acceptance of LGBTQIA students, and asked the district to continue to be inclusive, kind, and caring.

Dani Lawrence provided feedback about the recent board retreat and conveyed concern about a statement made by a board member regarding reduction in transportation options.

6.0 BOARD TOPICS AND COMMITTEE REPORTS

- Director Schoenbauer spoke about a recent visit to the Automotive Center at Poudre High School with Vice President Havelda and Superintendent Kingsley.

7.0 CONSENT AGENDA

- 7.1 Personnel Action**
- 7.2 Quarterly Financials December 31, 2025**
- 7.3 Revised Budget for 2025-26 Fiscal Year**
- 7.4 Ridgeview Classical School Charter Renewal Application**

- 7.5 Board Consideration of Revisions to Policies JICA, JICDD, JICDE, JICF, JICI, JLIE, and JT (Second Reading)**
- 7.6 Lease Agreement with Wellington Food Pantry**
- 7.7 District Mass Communications System**
- 7.8 Resolution of Appointment of Assistant Board Secretary**
- 7.9 School-Based Fee Schedule**

Director Spain requested item 7.6 be removed from Consent.

President Zamora assigned item 7.6 to Action Item 8.2.

Director Duffy moved that the Board approve and adopt the recommended actions for the items remaining on the Consent Agenda.

Director Spain seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

8.0 ACTION ITEMS

8.1 Internal Monitoring Report EL 2.0

Vice President Havelda moved that the Board determine that the Superintendent has reasonably interpreted Board of Education Policy EL 2.0 in his Internal Monitoring Report dated January 27, 2026, and that the evidence presented supports the Superintendent's conclusions stated in the Internal Monitoring Report.

Director Ziegler seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

8.2 Lease Agreement with Wellington Food Pantry

Vice President Havelda moved that the Board approve the Wellington Food Pantry Lease at Eyestone South.

Director Duffy seconded the motion.

Board discussion included:

- Director Spain recused himself from any discussion or vote on this item due to a potential conflict of interest.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 6-0

9.0 INFORMATIONAL REPORTS/DISCUSSION ITEMS

9.1 K-5 Mathematics, English Language Development, Spanish 1, and German 1 Materials Adoption

Assistant Superintendent Dr. Insoon Olson and Director of Curriculum and Instruction Amanda Krieger presented the item.

Board discussion included:

- Gratitude was expressed for the detailed presentation and work involved with curriculum evaluation.
- Payment for materials will occur up-front and will include products for ten years.
- Renewal pricing for the current vendor was discussed.
- Cost of new materials is an investment to improve outcomes for all students.
- Important to invest in students today as well as tomorrow.
- Colorado state law was discussed.
- Process for choosing and implementing curriculum has improved in recent years and is more inclusive.

Board recessed at 7:27 p.m.

Board reconvened at 7:27 p.m.

9.2 Comprehensive Planning Committee

Lead Assistant Superintendent Dr. Traci Gile and committee members Brett Hansen, Sarah Everley, and Brittany Pearce provided the update.

Board discussion included:

- Committee was formed at the request of the board to provide recommendations on facility usage and implement criteria across the district.
- Inclusion of voice from multiple perspectives occurred.
- Minimum threshold for a student to experience Specials is one time a week.
- Declining enrollment affects teacher contracts, and smaller contracts can mean a teacher has multiple jobs at multiple sites.
- Committee focused on data associated with enrollment numbers; 4A funding did not factor into results.
- Building Utilization Floorplan Data will be addressed with the committee next week.
- Recommendation was made to discuss grade reconfiguration, boundary redraw, and other scenarios in public.
- Important to learn why people are/are not choosing PSD.
- Essential to include community voice and consider other pathways beyond consolidation.
- Purpose is to provide high quality education equitably across the district instead of partial services to under-full schools.
- Clear, consistent, and transparent communication about the process to the community is vital.
- State of Colorado does not set class size standards.
- Facilities Condition Assessment data is available on the PSD website.
- Board majority aligned with the committee's conclusion and plan for consolidation.
- Board majority charged the committee to proceed with consolidation criterion.
- Committee will bring recommendations back to the board within nine months.

10.0 BOARD FORECASTING

This item was not discussed.

11.0 ADJOURNMENT

The meeting was adjourned at 9:58 p.m.

Respectfully submitted,

Jill Brunner
Secretary to the Board of Education